

Seagry Neighbourhood Plan Consultation Statement (pre-Regulation 14)

Introduction

This Consultation Statement has been prepared to fulfil the legal obligations of the Neighbourhood Planning Regulations 2012 in respect of the Seagry Parish Neighbourhood Plan (Seagry NP). Section 15(2) of Part 5 of the Regulations requires that a Consultation Statement should:

- Contain details of the persons and bodies who were consulted about the proposed neighbourhood development plan;
- Explain how they were consulted;
- Summarise the main issues and concerns raised by the persons consulted, and
- Describe how these issues and concerns have been considered and, where relevant, addressed in the proposed Neighbourhood Development Plan.

Part A gives an overview of the consultation events and activities that have led to the production of the Draft Seagry NP and the policies contained within it that aim to control and promote sustainable development in the neighbourhood area.

[**Part B** will give an overview and description of the consultation, known as Regulation 14, to be undertaken on the draft Seagry NP.] **To follow**

Appendices are attached to include supporting information.

1.2 Our Approach to Consultation

The consultation activities and events informed the development of the Seagry Parish Neighbourhood Plan, contributing to Plan scope and content. Our aim was to engage with the Parish community and wider stakeholders through a range of methods, from the initial questionnaire, to drop-in events to regular updates in the local magazine, Signpost.

Part A: Plan Preparation and Consultation

2.1 Introduction

This section sets out details of how the community and other stakeholders as a whole were engaged in the process of plan preparation.

The Parish Council set up a representative NP Steering Group in November 2015, which has met regularly throughout the NP preparation process. The NP's Wiltshire Council Link Officer, Sophie Davies, was appointed and kept informed of progress throughout the process.

The Steering Group's first task was to undertake an initial questionnaire, which was distributed to all households and businesses in the parish in April 2016 (see Appendices 1 and 2: Questionnaire and Results Summary). This questionnaire helped to establish local views and framed the actions and work of the Parish Council and Steering Group going forward.

Wiltshire Council undertook a Housing Needs Survey (HNS) in late 2018. Section 2.6 provides an overview of the results of the HNS process.

Community engagement and consultation has also taken place to generate specific evidence, for policy areas of the Plan, notably:

- Various aspects of the Design Statement
- Local Green Spaces
- Valued Views
- Local Listings
- Significant Trees

Reports on each of these topics are referenced in the Plan, which also provides details of where they can be accessed. A description of the consultation process for Local Green Spaces is included in the separate Local Green Space Report (2019).

2.2 Ongoing Activities - Website

The NP has its own page on the Seagry Parish Council website (see: <https://www.seagryparishcouncil.gov.uk/neighbourhood-plan/>)

Key NP evidence and a record of events material, Signpost articles, leaflets, and other relevant material are available to view and download from the website.

The web page also includes links to related documents such as the draft Seagry Design Statement and the Survey Analysis.

2.3 Ongoing Activities – Parish Newsletter

Since the inception of the NP Steering Group, a number of articles have been published in the local magazine, Signpost. The articles provided regular updates on NP progress and Steering Group activity, as well as explanation behind decisions the group have made, and news on specific events and consultation. See Appendix 3 for example articles.

2.5 Sequence of Events and Activities

The sections that follow describe what took place by type of event or activity. The chart below shows the sequence of activities and events (other than those described as ‘ongoing’ above).

Event/Activity	Date
Seagry Parish Council NP submission	March 2015
Seagry NP final reasons submission	June 2015
Wiltshire Council Area Designation Approval	September 2015
Seagry Neighbourhood Planning Survey (see Appendix 1)	February 2016
Seagry NP Survey Analysis report – Annual Parish Meeting (Appendix 2)	May 2016
Report to Annual Parish Meeting	May 2017
Community Design Day	August 2017
Call for Sites	January 2018
Local Green Spaces Questionnaire (see separate Local Green Space Report)	April 2018
Report to Annual Parish meeting	May 2018
Neighbourhood Plan Open Day	July 2018
Housing Needs Survey & Village Survey (Appendix 4)	December 2018
Informal consultation with owners of potential local listings (see separate Local Listings Report)	March 2019

2.6 Housing Needs Survey

Date	Autumn 2018
Venue	N/A
Publicity	A copy of the Housing Needs Survey questionnaire was delivered to each residence and an article placed in Signpost.
Details	Wiltshire Council delivered questionnaires to the Parish Council for distribution in October 2018. These questionnaires (a total of 129) were distributed throughout the Parish, with pre-paid envelopes to encourage response by 12 November 2018. The questionnaire had an overall response rate of 34.1%%.
Material	See Appendix 4 for the Draft Seagry Parish Housing Needs Survey Report December 2018

NB. It was decided that the NP would not allocate any development sites, so the HNS is included for record purposes only.

2.7 Community Design Day

Date	28/08/17
Venue	Goss Croft Community Hall
Publicity	The event was advertised in an article placed in Signpost July 2017 and leaflet drop to all houses in Parish
Details	19 adults and 4 children attended and participated in the entire Design Day and went out to photograph and report on the designs they found around the Parish. 40 people attended the feed back session in the afternoon. A number of others dropped in at various points in the day.
Material	See Appendix 5 for the report on the Community Design Day and copies of the instructions given to participants.

2.8 Neighbourhood Plan Open Day 'Have your Say'

Date:	14/07/18
Venue	Goss Croft Community Hall
Details	27 people attended the Open Day to view progress and comment on the various boards that had been set up. Those visiting included potential developers A number of comments were made on the content of the boards Copies of boards sent to people unable to attend
Material	See Appendix 6 for copies of the information boards and comments made

2.9 Signpost articles – See Appendix 3

Date	Content
February 2019	Initial briefing on Regulation 14
December 2018	Thanks to those completing Housing Needs Survey
October 2018	Housing Needs Survey information

September 2018	NP Update
August 2018	'Have your say' report
July 2018	Invitation to 'Have your say' event
April 2018	Local Green Spaces questionnaire plus information
February 2018	Call for Sites and information on process
November 2017	Design Day report and photos
October 2017	Design Day process information
September 2017	Parish Council comments on Design Day
June 2016	Report on survey results – summary of full report on PC website
May 2016	Response to NP survey
April 2016	Push for responses to NP Survey
March 2016	Information on NP Survey
February 2016	Notification of Seagry going ahead with developing a Neighbourhood Plan

Appendices

1. Seagry Neighbourhood Planning Survey questionnaire
2. Seagry NP Survey Analysis report – Annual Parish Meeting
3. Signpost Articles
4. Housing Needs Survey Report
5. Seagry Design Day Report
6. 'Have your say' – event report